

Published by Authority

EXTRAORDINARY ISSUE

Agartala, Saturday, September 21, 2024 A. D., Bhadra 30, 1946 S. E.

PART--I-- Orders and Notifications by the Government of Tripura, The High Court, Government Treasury etc.

GOVERNMENT OF TRIPURA PWD (WATER RESOURCES) AGARTALA, TRIPURA

No.F.1(1)/CE/WR/STAT(Part-IV)/BRAP/2125-2151 Dated, Agartala, 2nd September, 2024.

NOTIFICATION

Standard Operating Procedure (SOP) for Obtaining Permission for Extracting Surface Water from River/ Cherra/ Stream/ Public Tank/ Reservoirs etc of Tripura for industrial/ commercial purposes has been approved by the authority vide U.O. No 425/Secretary PWD dated 31/08/2024 as follows.

Registration:

Applicants must register in the BRAP Services—— Apply Online on the official website of the State Water Resources Department: http://www.pwdwr.tripura.gov.in

Online Application:

- 1. Upon registration, use the provided user ID and password to log in.
- Click on the appropriate option based on your desired water source (e.g., "Permission for Surface Water Extraction").
- Complete the online application form specific to your chosen water source.
- Submit the application electronically along with scanned copies (PDF format) of the required documents to the Chief Engineer, PWD(WR).

Acknowledgement:

A system-generated acknowledgment will be sent via email and SMS upon successful submission.

Application Processing & Decision Timeline:

- The online system automatically forwards the application to the concerned Departmental Nodal Officer (WR) to validate the application. The Departmental Nodal Officer (WR) then forwards the application to the Assistant Engineer, Working Sub-Division and Investigation Sub-Division of the respective jurisdiction within 03(three) days who after field verification submits the report to their respective Executive Engineers of Working Division and Investigation Division within 10(ten) days.
- The concerned Executive Engineers scrutinizes the report and forwards it to the concerned Superintending Engineer, of W.R. Circle for further assessment within 06(six) days.

- The Superintending Engineer, Circle after assessment submits the report to the Addl. Chief Engineer, P&D Unit (W.R) within 03(three) days and the Addl. Chief Engineer then forwards it to the Chief Engineer within 03(three) for approval and issuance of Permit within 05(five) days through Nodal Officer (WR).
- 4. If the Application is accepted, a certificate will be issued for "Permission to extract surface water". Notwithstanding, in case of non-availability of water, a certificate will be issued to the applicant for the same.

Permit Apply Fee:

A non-refundable fee is applicable which is required to be submitted electronically for filling application for obtaining permit.

Application Acceptance/ Rejection:

Certificates will be issued to the applicants in both the cases on "Water availability & non-availability" within the timeline.

Required Documents:

- Photo ID (any Government issued photo id)
- Location, Latitude & Longitude/Landmark of proposed Industry/Small industries etc.
- Trade License (if any).
- GST Certificate (if any).

The time granted for the processing of the whole application is 30(thirty) days from the date of application.

Punitive provisions in case of failure in maintaining the above timeline:

In case the aforesaid timeline for disposal of application for obtaining permission for extracting Surface Water from River/ Cherra/ Stream/ Public Tank/ Reservoirs etc of Tripura for industrial/ commercial purposes are not met then on receipt of grievance from the applicant the following grievance mechanism for disposal of such grievance by the concerned official will come into force.

Tripura Gazette, Extraordinary Issue, September 21, 2024 A. D.

| SI No | List of services | Designated Officer | Stipulated time for designated officer (In working days) | Competent Officer | Stipulated time for competent officer (In working days) | Appellate Officer | Stipulated time for Appellate officer (In working days) | Name of the Department |
|----------|---------------------------------|---|---|---|--|--------------------------------------|--|-----------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 1 | Obtaining Utility Permits | Executive Engineer concerned working Division | 03 | Superintending Engineer concerned Circle | 03 | Chief Engineer, PWD(WR), Kunjaban | 04 | PWD (Water Resources) |

Every Appellate Authority or Competent Officer or designated officer or his subordinate public servant who fails to deliver or dispose of the citizen related services will be penalized at the rate of Rupees Twenty per day for the period of delay subject to a maximum of Rupees five hundred per application, under Sub Rule i) under Rule 7 of "The Tripura Guaranteed Services to Citizens Rules, 2020".

Deputy Secretary, PWD (Water Resources), Government of Tripura